

not sent with petitions. Although the plea put forward is apparently correct, the purpose of presenting petitions is nullified as the petitions are liable to be mislaid and no action taken thereon. The following procedure is therefore laid down in supersession of the previous orders on the subject:—

All letters/petitions which are duly stamped in accordance with the Law, and also all other petitions where there is no legal requirement to affix stamps, except those which are covered by the next paragraph, should be acknowledged within 24 hours of the receipt of a letter/petition regardless of the fact, whether postage stamps are forwarded or not with petitions. The acknowledgment should be in printed forms, supplied for the purpose and indicate the reference number in the office to facilitate future correspondence in the matter. Petitions/Letters presented in person should be acknowledged on the spot. The Section Officer in the Secretariat/the Gazetted Assistant to the Heads of Departments and the Head of the Office in other cases who receives such communications, will be responsible for issuing the acknowledgment.

Acknowledgments should not be granted in the following cases:—

(a) Applications for appointment; but when the application is in response to an advertisement, the application may be acknowledged at the discretion of the receiving officer;

(b) Applications repeating a request already disposed of and when the applicant has been told that further representations will not be considered;

(c) Applications couched in improper, impolite or scurrilous language;

(d) When only copies of communications addressed to other offices are received, except when a communication received from a superior authority specifically asks for an acknowledgment;

(e) Reminder petitions, anonymous petitions and petitions which do not involve any specific request.

All officers in the State are requested to give effect to these instructions with immediate effect.

By Order and in the name of the Governor of Mysore,

A. ALI KHAN,

*Deputy Secretary to Government,
General Administration Department
(O. & M. Sec.).*

FINANCE SECRETARIAT

Extension of time limit for Exercising Option to the New Scales of Pay and Allowances.

READ—

1. Government Order No. FL(B) 14034-14133/Bud. 119-56-3, dated the 25th January 1957.
2. Government Order No. FD 24 BUD 57, dated the 25th September 1957.
3. Government Order No. FD 115 BUD 57, dated the 14th November 1957.
4. Government Order No. FD 151 ROP 58, dated the 20th March 1958.
5. Government Order No. FD 706 ROP 58, dated the 23rd August 1958.
6. Government Order No. 706 ROP 58, dated the 9th March 1959.

ORDER No. FD 530 SRP(1) 59, DATED BANGALORE, THE 21ST NOVEMBER 1959
(KARTHIKA 30, SAKA ERA 1881).

As equation of posts has not yet been finalised, Government direct that the period for exercising option to the New Scales of Pay and Allowances be further extended till the end of June 1960.

By Order and in the name of the Governor of Mysore,

MARK D'SOUZA,

*Under Secretary to Government,
Finance Department.*